



## 2021 CHENEY REHAB AND PAINT PROGRAM

### **POLICY STATEMENT:**

The City of Cheney is interested in providing assistance to individuals who desire to clean, improve, or repair their residential and/or commercial properties. In conjunction with the City's sidewalk grant fund, the purpose is to assist property owners with improvements to their properties by offering monetary support.

### **PURPOSE:**

The intent of the Cheney Rehab and Paint program is to enhance the aesthetic look of neighborhoods to make improvements in our local housing stock and have an appealing Main Street and commercial district.

Goal: The Program promotes the goals set forth in the 2015-2025 Cheney Comprehensive Plan regarding revitalization within existing neighborhoods, enhancing the availability of various housing types, and enhancing the aesthetic quality of Cheney's Main Street

- Encourage the upgrade and maintenance of existing residential properties with housing programs.
- Invest in a revitalization program to encourage owners of commercial property to invest in the maintenance and upgrading of their properties.
- Ensure rental housing stock is maintained to code, adequate for living conditions and doesn't contain potential health hazards including, mold, asbestos, lead, insects, rodents, or carbon monoxide.

### **POLICY:**

The projects approved must improve the exterior of the house or business, accessory building, or yard of the property in order to be eligible.

- The City of Cheney will reimburse property owners for 50% of the cost of the eligible improvement up to \$500.

The City Administrator may award grants to property owners to provide assistance in eligible projects.

Eligible improvements are defined as work performed to properties currently in disrepair with an unsightly appearance that constitute a blight to adjoining properties, the neighborhood or the city.

Eligible improvements include the following:

- a. Siding or exterior repair on house, business or shed/out building on property
- b. Fencing
- c. Roofs
- d. Landscaping
- e. Tree removal
- f. New/repair driveway
- g. Broken door/window replacement
- h. Other projects deemed appropriate by City staff based upon program's intent
- i. Painting (and prep-work) of houses, businesses and/or accessory buildings.
- j. Work done to dwellings that meet the definition of structures that are unfit for human habitation and/or blighted premises/buildings under Chapter 8 of the Cheney City Code

Improvement Program guidelines:

1. Grant applications are available at City Hall and the City's website at [www.cheneyks.org](http://www.cheneyks.org). Grant applications will start being accepted at City Hall on February 12, 2021.
2. Applicants must be available to discuss their project with City staff as requested.
3. Only actual property owners are eligible to apply – no renters or lessees. Only one grant will be awarded for a single address within the City within the year, additionally, only one property per owner will be eligible. All residential and commercial properties in the City are eligible for this initiative.
4. Property taxes on the subject property must be current to be eligible.
5. Funding is limited, so it is possible that all requests cannot be fulfilled. Grants will be awarded to eligible applications on a first-come, first-served basis until all grant money has been awarded.
6. Applications will be screened and evaluated for awards by City staff. The City of Cheney reserves the right to refuse projects based on conditions of the property.
7. Grants cannot be used to purchase things such as pools, sprinklers, garages, carports, accessory buildings, and other things of this nature.
8. Cost estimates/bids will be required to be submitted with applications. Applications without proper documentation will be rejected.
9. Grants must be approved **before** work begins in order to be eligible.
10. Grant funds will be distributed after the work is completed and inspected by the City Maintenance Superintendent. Grant funds will not be disbursed until work is compliant with City codes and ordinances.
11. Payment of Grant funds will be made based upon the materials purchased and work actually performed. Receipts/proof will be required to show the actual costs paid by the recipients for the materials used and work performed under the grant. No reimbursement will be given without such documentation. Payment will be made by check on the regular payment schedule for the City and made payable to the applicant.
12. When applicable, City permits will be required, but the cost of such permits will be 50% for grant recipients who are performing work to be covered by grant.
13. The property owner will be responsible for appropriate disposal of debris, including debris from demolition and remodeling, and must show proof of proper and lawful disposal such as a landfill receipt, disposal service receipt or burn permit. The debris is not to remain on the property once is project is completed.
14. All federal, state, and local laws, codes, and ordinances must be followed for any work done under this program.
15. These programs will only reimburse the labor costs for the labor provided by a third-party contractor.
16. All grant applications are due by September 30, 2021 and work covered by these grants must be completed by November 30, 2021, which also includes any additional work needed to comply with the City codes and ordinances. Grants will be forfeited for projects no completed by this deadline, unless additional time is granted with good cause shown.

Adopted this 11<sup>th</sup> day of February 2021 by the Cheney City Council.



Philip Mize, Mayor



APPLICATION- CHENEY REHAB AND PAINT PROGRAM

Project Address: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

Owner's Phone Number: \_\_\_\_\_ Owner's Email: \_\_\_\_\_

Property Taxes at project address are current: \_\_\_\_\_ Yes \_\_\_\_\_ No

Describe project to be done. Please be specific and attach pages, if necessary.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Contractor to be used, if any: \_\_\_\_\_

(The only labor covered by any grant is that performed by 3<sup>rd</sup> party contractors)

Cost Estimate for Work to be Done: \_\_\_\_\_

(Attached detailed cost estimate to application)

Estimated Date to Start Project: \_\_\_\_\_

(Must be after grant award date)

Estimated Date to Complete Project: \_\_\_\_\_

(Must be prior to November 30, 2021)

Owner's Certification:

I state that I am the lawful owner of the house at the project address. By submitting this application, I understand that the project for which I am applying must follow all of the guidelines of the 2021 Residential Improvement Program, which I have read and fully understand. I also understand that this is a City program and all application and project information may be subject to the Kansas Open Records Act. I give my consent for City staff to enter the project property to make inspections related to this program. I acknowledge that my grant proceeds will be based upon appropriate receipts submitted for project expenses. I finally agree to hold the City harmless for any claims made against it that relate to this project in any way.

Owner's Signature \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_

Office Use: Date Received: \_\_\_\_\_

Time Received: \_\_\_\_\_

This Section to be completed by the City of Cheney Staff:

Before

Notes:

- \_\_\_\_\_ Funding Available
- \_\_\_\_\_ Projected described meets program requirements.
- \_\_\_\_\_ Project taxes on project are current
- \_\_\_\_\_ Building Permit required
- \_\_\_\_\_ Building Permit issued
- \_\_\_\_\_ Date application received
- \_\_\_\_\_ Estimated grant amount
- \_\_\_\_\_ Application approval date

After

Notes

- \_\_\_\_\_ Work completed before November 30, 2021
- \_\_\_\_\_ Work meets City codes
- \_\_\_\_\_ Receipts/proof of proper disposal of demolition materials submitted
- \_\_\_\_\_ Total of submitted receipts for project
- \_\_\_\_\_ Total grant money to be sent to recipient

Project approved: \_\_\_\_\_  
City Administrator

\_\_\_\_\_  
Date

Reimbursement approved: \_\_\_\_\_  
City Administrator

\_\_\_\_\_  
Date